



Job Announcement – PLEASE CIRCULATE

Research and Policy Analyst

WE ARE:

The American Immigration Council is dedicated to promoting sensible and humane immigration policies that reflect American values, and ensuring that immigration law is interpreted and implemented in a manner that is fair and just.

Our policy team works to shape a rational conversation on immigration and immigrant integration. Through research and analysis, we provide policymakers, advocates, media, and the general public with accurate information about the role of immigrants and immigration policy in U.S. society.

To learn more about our organization and our work, visit us online at www.americanimmigrationcouncil.org.

YOUR ROLE:

The Research and Policy Analyst is responsible for providing policy-oriented research and analysis on timely immigration issues, with a particular emphasis on immigration enforcement and the economic impact of immigration. The Analyst will work with the policy and research staff to help build a foundation for the next legislative debate, while challenging the myths and misinformation that continue to proliferate in Congress, the courts, and the political debate. The Analyst also will advance the Council's agenda to increase government accountability and promote fundamental due process rights in all aspects of immigration law. The Research and Policy Analyst:

- Monitors a range of current policy developments and trends in the public, administrative, and legislative debate on immigration.
- Gathers and analyzes information and statistics from the federal immigration agencies, the U.S. Census Bureau, and other sources on government operations and the economic, demographic, and fiscal impacts of immigration at the federal, state, and local levels.
- Collaborates with other analysts, researchers and academics that are involved in similar substantive analysis and research.
- Develops a series of rapid-response fact sheets on immigration policy issues.
- Produces a weekly post for our daily blog, [Immigration Impact](#).
- Engages in in-depth analyses and prepare reports.
- Contributes to talking points, fact sheets, and other advocacy materials.

REQUIRED EDUCATION AND EXPERIENCE:

Advanced degree in public policy, demography, sociology, economics, law or a related field. Three (3) years of research experience. Familiarity with current immigration policy issues.

YOUR BACKGROUND:

To be effective and successful in this position, you should possess the following knowledge, skills, and abilities:

- Strong quantitative, analytic, research and writing skills, with the ability to formulate original and creative responses on policy issues.
- Solid knowledge and proven experience in statistical analysis using SPSS, SAS, STATA or other statistical software.
- Ability to think, write, and speak clearly and to accurately and concisely summarize complex information for policymakers, the press, and the general public.

- Ability to synthesize information from various sources and to present it in different formats depending on the target audience.
- Ability to respond flexibly and in a timely, deadline-driven fashion with an attention to detail.

OUR WORKPLACE:

Noted for its employee friendly approach, our staff represents the absolute best and the brightest! Staff takes great satisfaction in our cause – *honoring our immigration past; shaping our immigrant future*. We offer a dynamic, empowering and collaborative work environment that allows staff members to reach their full potential.

We offer a very competitive total compensation package (salary and benefits) - commensurate with experience. Our benefits include transit subsidy, 401K, 3+ weeks' vacation, 11 Federal holidays, on-site fitness center and so much more!

TO APPLY:

We encourage **QUALIFIED** candidates to forward **cover letter, resume, writing sample AND desired salary** to: HR-AIC-RPA / hr@immcouncil.org / 202.783.7853, fax. EEO/M/F/D/V.

NOTE: Cover letter must include a summary of your background and how it relates to the position. Cover letters without desired salary may not be considered. Applications will be accepted on a rolling basis until the position is filled. However, **resumes received before Friday, January 8th** will receive immediate consideration.

Direct hire only – NO recruiters or staffing agencies. NO calls. NO solicitation!