



## American Heritage Awards | Frequently Asked Questions

June 23, 2017 | 6:00 pm – 10:00 pm | The Sheraton New Orleans • New Orleans, LA

### What is the American Heritage Awards?

The American Heritage Awards is an event organized by the American Immigration Council to celebrate the talents, contributions, and accomplishments of notable immigrants and their advocates. This inspiring evening begins with a reception hour followed by an awards ceremony dinner. The national winner of the Council's Celebrate America Creative Writing Contest will also read his or her winning entry. The American Heritage Awards takes place at the American Immigration Lawyers Association's National Conference.

### Where can I purchase tickets and sponsorships?

You can purchase tickets or sponsorships

- Online by clicking [here](#).
- Paying via mail or check by completing [this form](#) and return it to [aha@immcouncil.org](mailto:aha@immcouncil.org).
- Over the phone by calling (202) 507-7525
- In person – come see us at our booth located on the 2<sup>nd</sup> floor of The New Orleans Marriott a starting Wednesday evening before the event, booth hours are listed on page 2.
- At the door - you can always walk up and buy a ticket the night of the event!

### What sponsorship opportunities do you have available?

Some really fabulous ones! For a list of sponsorship opportunities, click [here](#).

### Can I pledge my sponsorship and submit payment at a later time?

Yes, if you would like to PLEDGE your support for a later payment please complete [this form](#).

### When does the American Heritage Awards take place?

The event takes place Friday, June 23, 2017.

### **What time does the event begin?**

The general reception begins at 6:00 pm. The dinner and awards ceremony begins at approximately 7:00 pm.

### **Where does the event take place?**

The event will take place at the Sheraton New Orleans Hotel in the Napoleon Ballroom on the 3<sup>rd</sup> floor. The Sheraton is located at 500 Canal Street, New Orleans, LA 70130.

### **What is the attire for the event?**

Attire for the event is cocktail and there will be a red carpet, so dress to impress!

### **Are paper tickets provided?**

Yes! Please note that all sponsor guest tickets will be under the sponsor name (individual or company) and not under the guest name.

Tickets may be picked up at the American Immigration Council booth on the 2<sup>nd</sup> floor of the New Orleans Marriott (555 Canal Street) during the following days and hours:

Wednesday, June 21<sup>st</sup>: 4pm-8pm

Thursday, June 22<sup>nd</sup>: 7:30am-6:30pm

Friday, June 23<sup>rd</sup>: 7:30am-3:30pm

Once the Council booth at the Marriott closes on Friday, June 23, you may pick your tickets up at the registration desk on the 3<sup>rd</sup> floor of the **Sheraton New Orleans** starting at **5:00 pm**.

### **Additional Sponsor Information**

#### **I have tickets to the VIP reception, when and where does that take place?**

The VIP reception will take place on June 23th from 5:30– 6:30 pm at the Sheraton New Orleans Hotel. Exact room location to follow.

#### **Where and when do I send my sponsor name listing for the printed program?**

Please email [aha@immcouncil.org](mailto:aha@immcouncil.org) your sponsor name listing for the printed program by Friday, June 2, 5PM EST. If we do not receive your listing, you will be listed as your name appears on the registration and payment form.

### As a sponsor, when do you need my guests' names?

Names for your award show/dinner guests with your VIP reception guests noted, must be provided by \*\* Friday, June 16, 5PM EST. \*\* You may email your guests' names to [aha@immcouncil.org](mailto:aha@immcouncil.org).

### As a sponsor, where can I pick up my guests' tickets?

*\*\*Please note that all sponsor guest tickets will be under the sponsor name (individual or company) and not under the guest name.*

Tickets may be picked up at the American Immigration Council booth on the 2<sup>nd</sup> floor of the **New Orleans Marriott (555 Canal Street)** during the following days and hours:

Wednesday, June 21<sup>st</sup>: 4pm-9pm

Thursday, June 22<sup>nd</sup>: 7am-6:30pm

Friday, June 23<sup>rd</sup>: 7:30am-3:30pm

Once the Council booth at the Marriott closes on Friday, June 23, you may pick your tickets up at the registration desk on the 3<sup>rd</sup> floor of the **Sheraton New Orleans** starting at **5:00 pm**.

### As a sponsor, when do I need to submit my ad for the program?

Please submit your ad by Friday, June 2, 5 PM EST.

### What are the spec requirements for the ad?

**Full Page Ad with bleeds:** 5.5"x8.5" with .125" bleeds.

**Half Page Ad:** 5"x3.875"

**Quarter Page Ad:** 2.375"x3.875"

\*\*\*Please submit press-ready PDFs (CMYK color, 300 dpi images).

### Can I purchase additional tickets over and above those allotted for my sponsor package?

Yes, simply fill out [this form](#).

## Hotel Information

### Where can I book a room?

A block of rooms has been reserved at both the Sheraton New Orleans and New Orleans Marriott hotels, the same hotels where AILA's National Conference is taking place.

### How can I book a hotel room?

To reserve your room at the New Orleans Marriott , please use the following group link: [AILA Group Block](#) or call (800) 654-3990 (ask for the American Immigration Lawyers Association group rate).

To reserve a room at the Sheraton New Orleans, please use the following group link: [AILA Group Block](#) or call: (888) 627-7033 (please reference group code: ILF19A).

The AILA group rate is \$229 for a single/double standard room. **The group rate is available until May 9, 2017, rooms booked after May 9 will be at the hotel's best available rate.** For more hotel information, [click here](#). For hotel information, please contact [kchong@aila.org](mailto:kchong@aila.org).

*For additional questions or information about the American Immigration Council events at AILA's Conference, please contact us at [aha@immcouncil.org](mailto:aha@immcouncil.org)*